

## **Kelvedon Hatch Community Primary School**



## **Writing Progression**

	EYFS								
Writing	Knowledge and Skills  Form lower-case and capital letters correctly.  Spell words by identifying the sounds and then writing the sound with letter/s.  Write short sentences with words with known sound-letter correspondences using a capital letter and full stop.  Re-read what they have written to check that it makes sense.								
	ELG Children at the expected level of development will: - Write recognisable letters, most of which are correctly formed; - Spell words by identifying sounds in them and representing the sounds with a letter or letters; - Write simple phrases and sentences that can be read by others.								
Handwriting	Knowledge and Skills  Develop their small motor skills so that they can use a range of tools competently, safely and confidently. Suggested tools: pencils for drawing and writing, paintbrushes, scissors, knives, forks and spoons.  Use their core muscle strength to achieve a good posture when sitting at a table or sitting on the floor.  Develop the foundations of a handwriting style which is fast, accurate and efficient.								
	ELG: Children at the expected level of development will: - Hold a pencil effectively in preparation for fluent writing – using the tripod grip in almost all cases; - Use a range of small tools, including scissors, paint brushes and cutlery; - Begin to show accuracy and care when drawing.								
Skills	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6			
Spelling	Segment spoken words into phonemes and represent them with graphemes, spelling some correctly and	Spell by segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly and making	Use the prefixes un-, dis-, mis-, re-, pre  Add suffixes beginning with vowel letters to words of	Use the prefixes in-, im-, il-, i- r, sub-, inter-, super-, anti-, auto-	Spell word endings which sound like 'shush' spelt -cious or -tious e.g. vicious, delicious, ambitious, cautious.	Add suffixes beginning with vowel letters to words ending in -fer e.g. referring, preferred, referee, preference.			

making phonically-plausible attempts at others.

Spell words containing each of the 40+ phonemes already taught.

Identify or write the 40+ graphemes in Standard 4 of English language comprehension and reading on hearing the corresponding phonemes.

Spell some common exception words (e.g. I, the, he, said, of)

Spell days of the week.

## Name the letters of the alphabet in order.

Name the letters of the alphabet using letter names to distinguish between alternative spellings of the same sound.

Add prefixes and suffixes using the spelling rule for adding -s or -es as the plural marker for nouns and the third person singular marker for verbs.

Add prefixes and suffixes using the prefix un-

Add prefixes and suffixes using -ing, -ed, -er, -est where no change is needed in the

phonically-plausible attempts at others.

Spell by learning new ways of spelling phonemes for which one or more spellings are already known and learn some words with each spelling, including a few common homophones.

Spell many common exception words.

Spell most common exception words.

Spell some words with contracted forms.

Spell by learning the possessive apostrophe (singular) e.g. the girl's book.

Spell by distinguishing between homophones and near-homophones.

Add suffixes to spell longer words correctly, including - ment, -ness, -ful, -less, -ly.

Apply spelling rules and guidance, as listed in English Appendix 1.

Write from memory simple sentences dictated by the teacher that include words using the GPCs, common exception words and punctuation taught so far.

more than one syllable e.g. forgetting, preferred, gardening, limited.

Use the suffix -ly.

Spelling words with endings sounding like 'zh' and 'ch' e.g. treasure, measure, picture, nature.

Spell words with endings which sound like 'zhun' e.g. division, decision.

Spell homophones brake/break, fair/fare, grate/great, groan/grown, here/hear, heel/heal/he'll, mail/male, main/mane, meat/meat, peace/piece, plain/plane.

Spell words that are often misspelt (English Appendix 1)

Spell words containing the 'i' sound spelt 'y' elsewhere than at the end of words e.g. gym, myth.

Spell words containing the 'u' sound spelt 'ou' e.g. young, touch, double.

Spell words with the 'k' sound spelt 'ch' e.g. scheme, school, echo.

Spell words with the 'sh' sound spelt 'ch' e.g. chef, machine.

Understand and add suffixes -ation, -ous.

Add endings which sound like 'shun' spelt -tion, -sion, -ssion, -cian e.g. invention, discussion, tension, magician.

Spell words ending with the 'g' sound spelt 'gue' and the 'k' sound spelt -que e.g. rogue, tongue, antique, unique.

Spell homophones accept/except, affect/effect, ball/bawl, berry/bury, knot/not, medal/meddle, missed/mist, rain/rein/reign, scene/seen, weather/whether, whose/who's.

Spell more complex words that are often misspelt for years 3 and 4 (English Appendix 1)

Spell the words with the 's' sound spelt 'sc' e.g. science, scene.

Place the possessive apostrophe accurately in words with regular plurals e.g. girls', boys' and in words with irregular plurals e.g. children's.

Use the first three or four letters of a word to check its spelling in a dictionary.

Spell word endings which sound like 'shil' spelt -cial or - tial e.g. official, partial.

Spell words ending in -ant, ance/-ancy, -ent, -ence/-ency e.g.

transparent/transparency, tolerant/tolerance.

Spell words ending in -able and -ible and -ably and -ibly e.g. adorable, possible, adorably, possibly.

Spell words containing the letter string 'ough' e.g. bought, rough, through, bough.

Spell some words with silent letters e.g. knight psalm, solemn.

Spell some of the year 5 and 6 words correctly (English Appendix 1)

Use knowledge of morphology and etymology in spelling and understand the spelling of some words needs to be learnt specifically (English Appendix 1)

Use the first three or four letters of a word to check spelling, meaning or both of these in a dictionary.

Use a thesaurus.

Use prefixes involving the use of a hyphen e.g. co-ordinate, re-enter.

Distinguish between homophones and other words which are often confused e.g. nouns end -ce and verbs end -se (English Appendix 1)

Use dictionaries to check the spelling and meaning of words, including uncommon or ambitious vocabulary.

Spell most of the year 5 and 6 words correctly (English Appendix 1)

Use knowledge of morphology and etymology in spelling and understand the spelling of some words needs to be learn specifically (English Appendix 1)

Use a thesaurus with confidence.

	spelling of root words e.g.					
	helping, helped, helper.		Spell words with the 'ay' sound spelt 'ei', 'eigh' or 'ey'	Write sentences from memory, dictated by the		
	Apply simple spelling rules		e.g. eight, they.	teacher, that include words		
	and guidance as listed in			and punctuation taught so far.		
	English Appendix 1.		Use the first two or three			
			letters of a word to check its			
	Write from memory simple		spelling in a dictionary.			
	sentences dictated by the teacher that include words		Write from memory simple			
	using the GPCs and common		sentences, dictated by the			
	exception words taught so		teacher, that include words			
	far.		and punctuation taught so			
			far.			
	Spell words by identifying the phonemes and representing					
	the phonemes with					
	graphemes, including words					
	with consonant clusters and					
	simple digraphs (e.g. frog,					
	hand, see, chop)					
Handwriting	Sit correctly at a table,	Form lower-case letters of	Increasingly use the	Use the diagonal and	Write increasingly legibly,	Write legibly, fluently and
	holding a pencil	the correct size relative to	diagonal and horizontal	horizontal strokes that are	fluently and with	with increasing speed,
	comfortably and correctly.	one another in most of	strokes that are needed to	needed to join letters and	increasing speed through	deciding how to join
		his/her writing.	join letters and begin to	understand which letters,	improving choices of which	specific letters and when
	Form most lower-case		understand which letters,	when adjacent to one	shape of a letter to use	they are best left unjoined.
	letters correctly.	Use the diagonal and	when adjacent to one	another, are best left	when given choices and	
		horizontal strokes needed	another, are best left	unjoined.	deciding whether or not to	Write legibly, fluently and
	Form lower-case letters in	to join letters.	unjoined.	to an analysis to the state of	join specific letters.	with increasing speed by
	the correct direction,	Understand which letters,	Increase the legibility,	Increase the legibility, consistency and quality of	Write increasingly legibly.	choosing the writing implement that is best
	starting and finishing in the right place.	when adjacent to one	consistency and quality of	his/her handwriting e.g. by	write increasingly legibly.	suited for a task.
	the right place.	another, are best left	his/her handwriting e.g. by	beginning to ensure that		suited for a task.
	Form capital letters.	unjoined.	beginning to ensure that	the downstrokes of letters		
		. ,	the downstrokes of letters	are parallel and		
	Form digits 0-9.	Write capital letters and	are parallel and	equidistance; that lines of		
		digits of the correct size,	equidistance; that lines of	writing are spaced		
	Understand which letters	orientation and	writing are spaced	sufficiently so that the		
	belong to which	relationship to one	sufficiently so that the			

Composition –	handwriting 'families' (i.e. letters that are formed in similar ways) and practise these.  Write sentences by saying	another and to lower case letters.  Use spacing between words that reflects the size of the letters.  Plan or say out loud what	ascenders and descenders of letters do not touch.  Discuss writing similar to	ascenders and descenders of letters do not touch.  Discuss writing similar to	Identify the audience for	Identify the audience for
planning	out loud what he/she is going to write about, after discussion with the teachers.	he/she is going to write about.  Write down ideas and/or key words, including new vocab.  Encapsulate what he/she wants to say, sentence by sentence	that which he/she is planning to write in order to understand and learn from its structure and vocabulary.  Record ideas within a given structure.	that which he/she is planning to write in order to understand and learn from its structure, vocabulary and grammar.  Discuss and record ideas.	and purpose of the writing, using other similar writing as models for own.  Note and develop initial ideas, drawing on reading where necessary.  Consider how authors have developed characters and settings in what the class have read, listened to or seen performed.	and the purpose of writing, effectively selecting the appropriate form (e.g. the use of the first person in a diary, direct address in instructions and persuasive writing).  Note and develop initial ideas, drawing on reading and research where necessary.  Have reasoned consideration of how authors have developed characters and settings in what the class have read, listened to or seen performed.
Composition - draft and write	Write down one of the sentences that he/she has rehearsed.  Compose and write sentences independently to convey ideas.	Write sentences that are linked thematically e.g. about personal experiences and those of others (real and fictional).  Write about real events, recording these simply and clearly.	Compose and rehearse sentences orally, building a varied and rich vocabulary and using sentences and structures (English Appendix 2).	Compose and rehearse sentences orally (including dialogue), building a varied and rich vocabulary and using sentences and structures (English Appendix 2).	Select appropriate grammar and vocabulary, including that within English Appendix 2.  Describe settings, characters and atmosphere and	Write effectively for a range of purposes and audiences, selecting the appropriate form and drawing independently on what he/she has read as models how own writing (e.g. literary language,

	Write sentences,		Organise writing into	Organise paragraphs	integrating dialogue to	characterisation,
	sequencing them to form	Write poetry to develop	paragraphs as a way of	around a theme.	convey character.	structure).
	narratives (real or	positive attitudes and	grouping related material.	around a theme.	convey enaracter.	structure).
	fictional)	stamina for writing.	grouping related material.	Create settings, characters	Precise longer passages.	Select appropriate
	,		Create settings, characters	and plot with	The state of the s	grammar and vocabulary,
		Write for different	and plot.	consideration for the	Use devices to build	understanding how such
		purposes to develop	•	audience and purpose.	cohesion within and across	choices can chance and
		positive attitudes and	Use headings and sub-		sentences and paragraphs	enhance meaning.
		stamina for writing.	headings to organise non-	Use simple organisational	e.g. then, after that, this,	
			narrative texts.	devices for non-narrative	firstly.	Describe settings,
		Write effectively and		material.		characters and
		coherently for different			Link ideas across	atmosphere.
		purposes, drawing on			paragraphs using	
		his/her reading to inform			adverbials of time (e.g.	Integrate dialogue to
		the vocabulary and			later) place (e.g. nearby)	convey character and
		grammar of his/her			and number (e.g. secondly)	advance the action.
		writing.			or tense choices (e.g. he	
					had seen her before).	Accurately precise longer
						passages.
					Use further organisational	
					and presentational devices	Link ideas across
					to structure text and to	paragraphs using a wider range of cohesive devices;
					guide the reader e.g. headings, bullet points,	repetition of a word or
					underlining.	phrase, grammatical
					underming.	connections and ellipsis.
					Use different verb forms	connections and empsis.
					mostly accurately with	Use organisational and
					consideration for audience	presentational devices to
					and purpose.	structure text and to guide
						the reader e.g. headings,
						sub-headings, columns,
						bullets or tables.
Composition –	Write sentences by re-	Make simple additions,	Assess the effectiveness of	Assess the effectiveness of	Assess the effectiveness of	Assess the effectiveness of
edit and	reading what he/she has	revisions and corrections	own writing.	own and others' writing	own and others' writing.	own and others' writing
improve	written to check that it	to his/her own writing by		and suggesting		with reasoning.
•	makes sense.			improvements.		

Composition —	Discuss what he/she has written with the teacher or other pupils.  Read aloud his/her writing	- evaluating with the teacher and other pupils Re-reading to check that it makes sense and that verbs to indicate time are used correctly and consistently, including in the continuous form.  Proof-reading by checking for errors in spelling, grammar and punctuation or adding/improving words and phrases independently or following a conversation with the teacher.	Propose changes to grammar and vocabulary linked to the use of a/an, conjunctions, adverbs and prepositions.  Proof-read for spelling errors and punctuation – including capital letters and full stops, question marks, exclamation marks, commas for lists and apostrophes.  Read his/her own writing	Propose changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences, expanded noun phrases and fronted adverbials.  Proof-read for spelling and punctuation errors, including the use of the apostrophe for possession, speech punctuation and the use of the comma for fronted adverbials.  Confidently read own	Propose changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning (English Appendix 2)  Ensure mostly consistent and correct use of tense throughout a piece of writing.  Ensure correct subject and verb agreement when using singular and plural, distinguishing between the language of speech and writing.  Proof-read for spelling errors linked to spelling statements for year 5.  Proof-read for punctuation errors, including use of brackets, dashes or commas to indicate parenthesis; use of commas to clarify meaning or avoid ambiguity.	Propose reasoned changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning (English Appendix 2)  Ensure the consistent and correct use of tense throughout a piece of writing.  Ensure correct subject and verb agreement when using singular and plural.  Distinguish between the language of speech and writing and choosing the appropriate register.  Proof-read for spelling errors linked to spelling statements for year 6.  Proof-read for punctuation errors, including use of semi-colons, colons, dashes, punctuation of bullet points in lists, use of hyphens.  Confidently perform own
performance	clearly enough to be heard by peers and the teacher.	has written with appropriate intonation to make the meaning clear.	aloud, to a group or whole class, using appropriate intonation and controlling	writing aloud, to a group or whole class, using appropriate intonation and controlling the tone and	compositions, using appropriate intonation, volume and movement so that meaning is clear.	confidently perform own compositions, using appropriate intonation, volume and movement so that meaning is clear.

suffixes -s or -es e.g. dogs, wishes, including the effects of these suffixes on the meaning of the noun.  suffixes -s or -es e.g. dogs, wishes, including the effects of these suffixes on the meaning of the noun.  such as -ness, -er and by compounding e.g. whiteboard.  such as -ness, -er and by compounding e.g. whiteboard.  Use the forms a or an according to whether the use st	derstand the mmatical difference ween plural and sessive -s.  Understand verb prefixed adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.gate, -ise, understand verb prefixed e.g. dis-, de-, mis-, over the convert nouns or adjectives into verbs suffixes e.g. dis-,	-ify. informal speech and vocabulary appropriate for
added to verbs where no change is needed in the spelling of root words e.g. helping, helped, helper.  Understand how the prefix un- changes the meaning of verbs and adjectives e.g. negation (unkind) or undoing (untie the boat)  Understand how words can combine to make sentences.  Join words and clauses using 'and'.  Separate words with spaces.  Use suffixes -er, -est in adjectives and use -ly to turn adjectives into adjectives and use -ly to turn adjectives into adjectives e.g. smoothly, softly, bigger, biggest.  Use co-ordination (using or, and, but) and some subordination (using when, if, that because) to join clauses.  Use expanded noun phrases for description and specification e.g. the blue butterfly, plain flour.  Understand how the grammatical patterns in a sentence indicate its function as a statement, question, exclamation or command.  Use headings and sub-  use consonant or vowel sound e.g. a rock, an hour, an open box.  Identify word families based on common root words e.g. of we lead forms of we laterial.	and re  Use relative clauses beginning with who, wwhere, when, whose, or an omitted relative pronoun.  Indicate degrees of possibility using adveen anded to the strict chs teacher with curly  and re  Use relative clauses beginning with who, wwhere, when, whose, or an omitted relative pronoun.  Indicate degrees of possibility using adveen generally or modal verbs e.g. might should, will, must.	e.g. find out – discover, ask for – request.  Understand how words are related by meaning as synonyms and antonyms e.g. big, large, little.  Use the passive to affect the presentation of information in a sentence e.g. I broke the window versus The window was broken (by me).  Understand the difference between structures typical of informal speech and structures appropriate for formal speech and writing e.g. the use of question tags (he's your friend, isn't he?) or the use of subjunctive forms (if I were, were they to come)

		Use present and past tense mostly correctly and consistently.  Use the progressive form of verbs in the present and past tense to mark actions in progress e.g. she is drumming, he was shouting.	Use the present perfect form of verbs instead of the simple past e.g. He has gone out to play contrasted with He went out to play.			Exercise an assured and conscious control over levels of formality, particularly through manipulating grammar and vocabulary to achieve this.  Link ideas within and across paragraphs using a wider range of cohesive devices (repetition of a word of phrase, grammatical connections e.g. the use of adverbials such as on the other hand, in contrast, as a consequence and ellipsis).  Use layout devices e.g. headings, sub-headings, columns, bullets, tables to structure a text.  Use the perfect form of verbs to mark relationships of time and clause.  Use expanded noun phrases to convey complicated information concisely.
Punctuation	Use capital letters and full stops to demarcate sentences in some of his/her writing.	Use capital letters and full stops to demarcate most sentences in his/her writing and use question	Begin to use inverted commas to punctuate direct speech.	Use inverted commas and other punctuation to indicate direct speech e.g. The conductor shouted, "Sit down!" (comma after	Use brackets, dashes or commas to indicate parenthesis.	Use the semi-colon, colon and dash e.g. when writing lists of as the boundary between independent clauses.

	Begin to punctuate work using question marks and exclamation marks.  Use a capital letter for names of people, places, the days of the week and the personal pronoun 'I'.	marks correctly when required.  Use questions marks and exclamation marks appropriately.  Use commas to separate items in a list.  Use apostrophes to mark where letters are missing in spelling and to mark singular possession in nouns e.g. the girl's name.		the reporting clause, end punctuation within inverted commas.  Use apostrophes to mark plural possession e.g. the girl's name, the girls' names.  Use commas after fronted adverbials.	Use commas to clarify meaning or avoid ambiguity.	Use the colon to introduce a list and semi-colons within lists.  Use bullet points to list information.  Understand how hyphens can be used to avoid ambiguity e.g. man eating shark or man-eating shark.  Use the full range of punctuation taught at KS2 and use this to enhance meaning and avoid
Key Terminology	letter, capital letter, word, singular, plural, sentence, punctuation, full stop, question mark, exclamation mark.	noun, noun phrase, statement, question, exclamation, command, compound, suffix, adjective, adverb, verb, tense (past, present), apostrophe, comma.	preposition, conjunction, word family, prefix, clause, subordinate clause, direct speech, consonant, consonant letter, vowel, vowel letter, inverted commas.	determiner, pronoun, possessive pronoun, adverbial.	modal verb, relative pronoun, relative clause, parenthesis, bracket, dash, cohesion, ambiguity.	ambiguity.  subject, object, active, passive, synonym, antonym, ellipsis, hyphen, solon, semi-colon, bullet points.